

Questions from the Master students for the second townhall of the autumn / winter semester
2021

26.11. 2:15 pm

(the session will not be recorded but the answers will be available after in written form)

What are your questions? Please write them down and respect the other questions

1. If we decide to not write an exam several days before the exam date, do we have to take the exam on another date? Or can we simply drop the course?
 - ⇒ If you withdraw at least three days before the exam date, you can take the exam in another semester or drop the course completely. You cannot take the exam at the second exam date of the same semester. Please note that this only applies if you have not taken any part of the examination (case study, presentation, group work etc.). More information is provided here: [Withdrawal or De-registration from an Exam | Universität Mannheim \(uni-mannheim.de\)](https://www.uni-mannheim.de/faq/faq-exam)
2. What is the difference between “Prüfungsrücktritt” and “Prüfungsabmeldung”?
 - ⇒ Prüfungsabmeldung (withdrawal) means that you withdraw without a reason until three days before the exam date. Prüfungsrücktritt (de-registration) applies when you have a valid reason (e.g. sickness) not to take an exam. You need to let the student services know BEFORE the exam starts. In case of a deregistration you will be automatically registered to the second exam date. See here: [Business Administration | Universität Mannheim \(uni-mannheim.de\)](https://www.uni-mannheim.de/faq/faq-exam)
3. If we want to deregister the exam (abmelden), should we use the given formula and let professors sign it or can we send an email directly to student office to deregister the exam.
 - ⇒ For a **withdraw** (Abmeldung) you need your lecturer to sign the [form](#) and send it to the student services afterwards. Please make sure that it arrives there in time.
4. Is there any hope, that next semester more courses will be held on campus?
 - ⇒ At the moment, we plan the spring semester as an on-campus semester. The university of Mannheim is as a public university bound by law to the rules of the state of Baden-Württemberg and cannot decide by itself how to deal with the situation. We keep you updated at all times as soon as we know something new.
5. If my interview with authorities for residence permission would be held at the same time as the exam, would it be assessed as a valid reason?
 - ⇒ The decision lies with the student services. It is also possible to withdraw from the exam and take it another semester or to deregister due to the reason “Corona”.
6. Is it possible to move any exam to the second date (in February)? If so, will it be guaranteed that no exam times overlap with each other?
 - ⇒ Only in core courses you can freely select the first or second exam date. For all other courses, you will only be registered to the second exam date when you fail

the first one or deregister for a valid reason. The student services make sure that the second exam dates do not overlap.

7. Has the Regelstudienzeit changed due to Corona or is it still 4 semesters?

⇒ [Verlängerung Prüfungsfrist | Universität Mannheim \(uni-mannheim.de\)](https://www.uni-mannheim.de/studienberatung/pruefung/verlaengerung-pruefungsfrist)